

Bike Waikato AGM
Tuesday 1 September 2020 via Zoom

In attendance:

Richard Porter
Hannah Porter
Lloyd Morris
Peter Bos
Rochelle Depledge
Dan Tairaki
Ian Lewis
Louise Hutt
Matthew Leach
Stu Penfold
Graham McAdam
Simon Jenkins
Stephanie Chernishov
Michael Cosgrove
Robbie Price
Felix Hnaert
Neil Payne
Robin McIntyre – joined 6.38pm.

Meeting officially started at 6.13pm.

Welcome

Richard welcomed everyone and thanked everyone for their patience while we waited for 15 people to come online.

History

We've hit the next milestone which is the incorporation of Bike Waikato. Bike Waikato is the continuation of Cycle Action Waikato (CAW). Peter Bos has led and spearheaded CAW for quite some time and has done some really great work and made good progress with councilors and other organisations (who are all excited to continue working with Bike Waikato).

The idea of the incorporation is to allow us to do more – to take advantage of more opportunities that are available to us in terms of funding and the structure that we can get out of a society along with charitable status.

AGM Purpose

As part of incorporating we need a base of 15 members. Of the people in attendance at this AGM, 15 need to sign the paperwork (physically). This meeting is to confirm the rules that have been circulated, to nominate and select the primary officers and committee members for the next 2 years, to obtain the 15 members needed to incorporate and to set membership fees moving forward.

Treasurers Report

The Treasurers Report from the now outgoing treasurer of BW/CAW – Rob Davidson has been circulated via email. Rob has provided this to give an overview and history of the accounts and the state they are in at the moment. The intention will be that the incoming treasurer will take on a new account in the incorporated society's name and the treasurer will manage that account along with the committee.

Comments and queries

Stephanie asked to clarify what the approximate levy has been per person and how many members there have been.

Richard explained that BW receive between 30 – 50% of the levies paid to CAN from members based in the Waikato. Unable to confirm the exact figure. Groups like Bike Auckland have a different arrangement with CAN. We could look into that if we need to.

Michael advised we will need to add the domain fee for Rocketspark to future expenses - \$30 annually.

Richard let everyone know we pay Rocketspark \$207 per year for the website (not-for-profit price).

Thank You

Simon requested a big thank you to those who ran Cycle Action Waikato for all the years. Richard agreed and reminded that there is also the chance for past CAW members to be involved with BW if they wish.

Rules

Richard has pulled together the rules from the societies information and website, which is why some of it sounds a bit long winded and may have confused some people. He's tried to simplify it without creating too many loopholes. 2 items have currently been raised to change.

Graham asked for clarity on clause 2.3 around members influencing payments and income when it's them who will be the one who receives the income.

Richard clarified that members are voting and electing the committee, the committee would make any decisions around payment to the committee.

Louise clarified that a member cannot tell the organisation to pay the member.

Simon asked if that was the standard paragraph that came from the template.

Richard – Yes, he tried not to take out any words.

Lloyd raised clause 13.3 talking about the committee members. There is a double up between paragraph C and E. Richard will delete paragraph E.

Stephanie asked if the 15 members a legal requirement?

Richard – Yes that is the minimum. And according to the rules, the members will be financial members. Tonight the members will decide on the fees for this year. Graham suggested in future the committee would recommend fees and it would be ratified at the AGM.

Louise advised that if changes are to be made in the future it's easy to do a remit and propose to the membership.

Everyone agreed to the rules with the above changes/clarifications.

Primary Officers and Committee Members

Proposal in the rules was that there would be 6 positions: Chair or 2 Co-chairs, Treasurer and Secretary (which could be the same person), and committee members to make it to a total of 6.

Nominations received (all were self-nominations):

Chair: Richard Porter

Co-Chair: None

Treasurer: Stu Penfold

Secretary: Neil Payne (during the meeting)

Committee members: Matthew Leach

Lloyd Morris

Louise Hutt

Simon Jenkins (during the meeting)

Rochelle Depledge (during the meeting)

Stephanie asked if it was a conflict of interest with council staff/councilors.

Matthew Leach (currently employed by Hamilton City Council) has spoken with his manager and they are comfortable that there is no conflict of interest.

Stu does not have video live – can view his profile here:

<http://bbo.co.nz/team-view/stuart-penfold/>

Stu introduced himself – he has been involved in University ski and snowboard club as President and Treasurer for 3 or 4 years. That involved running the ski and snowboard champs in Wanaka with approx. 200 varsity students in attendance. Passionate cyclist and excited to see where BW could go – sees it as a big opportunity.

Stephanie asked if Louise will run for council again.

Louise – At this stage she probably would. Everyone already knows her so she didn't feel the need to explain who she was.

Richard reminded everyone that this is currently for 2 years but people can step down prior to if the needs arise and we would advertise for the vacancy to fill the roles.

Lloyd introduced himself – He is the guy at Go Eco who as a volunteer spends 3 days a week there advocating and running the bike hub modeled on chainlinks. Trying to do anything he can think of to get more people on bikes. He wants to see Hamilton become the Amsterdam of New Zealand. Wants to get everyone out there because we have the ideal city for cycling and it's showing up in the surveys that have been done. There is more support for cycling in this city than any of the other major cities. We've simply got to do all we can to realise that potential. That's why he wants to be involved.

Stephanie wanted to note that if Louise left, there would be no women in the core committee.

Discussion around committee numbers

Simon - Some associations have a flexible amount (e.g. between 6 and 8).

Richard agreed – he tried to be realistic based on the number who usually turn up to meetings etc. Maybe it can be that the committee and the group decides to broaden that in a year or two as we grow to accommodate.

Rochelle nominated herself for the committee.

Graham wondered if flexibility was needed in case we required expertise (e.g. a lawyer). Group determined they wouldn't need to be a committee member, we could engage services as needed.

Neil Payne nominated himself forward for the secretary role and introduced himself. Recently down to the Waikato from Auckland. Keen cyclist, currently working for Downer in construction. Has sat on committees in the past – sailing in the UK university sail club. No experience as a secretary – was Vice-President, so record keeping was possibly a bit shaky. Hosted quite a few events e.g. taking a group to Greece for sailing. Taken minutes at construction meetings.

Proposed to change clause 13.1 in the rules. Committee will be between 6 and 8 people.

Quorum will be 4.

All agreed.

Committee Established

Chair: Richard Porter

Treasurer: Stu Penfold

Secretary: Neil Payne

Committee members: Matthew Leach

Louise Hutt

Rochelle Depledge
Lloyd Morris
Simon Jenkins

Richard thanked everyone for their participation.

Membership fees.

Louise recommended:

Waged/Employed - \$20 (\$30)

Unwaged/Unemployed/Parent/Not in paid work - \$5

Looking at equitable options. Somewhere to start as an option.

Discussion points:

Currently we will continue to receive funding from CAN as well. A discussion will need to happen with CAN if there was a double up on membership. Perhaps we could include BW membership for CAN members.

The option of a family membership was discussed and agreed on.

The management of a membership register needs to be considered – the more memberships we introduce, the more it will require someone to manage.

Agreed on 3 tiers:

Waged

Unwaged

Family

Discussion around fees – the balance between charging enough for the value received, and charging an amount that feels easy for people to commit to even if they're not passionate about the group yet. Also enough to cover all expenses, not just the basics.

Unwaged - \$10

Waged - \$30

Family - \$50

For the current year and can revise for 2021 and future.

Agreed by all.

Next Steps

Richard reminded everyone that we need 15 people to sign the paperwork. Richard will make contact over the next week to obtain signatures.

Next Meetings

5.30pm September 15th at Good Union in Cambridge is the next meeting with Te Awa River Ride – mezzanine upstairs.

The next Hamilton meeting will be October.

Meeting closed 7.13pm.