



Bike Waikato Annual General Meeting 2024

Time 1400 - 1600

Date Sunday 29th September 2024

Location Auaha Meeting Space, Hamilton Central Library, Hamilton City

Attendees Melissa Smith
Phil Evans
Lance McLaughlin
Felix Hoornaert by proxy (Simon Campbell)
Peter Bos
Simon Campbell
Christopher Manson
Nathan Turner
Jackson Fankhauser

Apologies Rachel Katherine

Louise Hutt

Kelli Pike

Stephen Hay

Welcome and Opening

The AGM was declared open by Melissa Smith at 2.14pm, late due to time taken to reach a quorum of 8 paid members.

Melissa welcomed new and existing members to the Annual General Meeting and thanked everyone for attending.

Confirmation of the Previous AGM Minutes

The minutes of the previous AGM had been circulated with the invitation emails to the 2024 AGM.

Melissa asked if there were any questions or clarifications from last year's minutes. There were no questions or clarifications.

Melissa Smith moved that the minutes be accepted. **Phil Evans** seconded. Minutes were accepted by those present.

Chairperson's Report

The Chairperson's report was circulated with the invitation emails to the 2024 AGM and taken as read.

Melissa provided a brief recap of the report:

- We focused on advocacy within local and central Government plans, including Hamilton City Council and Waikato Regional Council Long Term Plans, the Government Policy Statement on Land Transport, and others.
- The Bike Valet has been successful with lots of support from Felix and Phil. This initiative makes income for Bike Waikato and supports our kaupapa of accessible bicycle parking at community events.
- We hosted a number of events, including group bike rides along Te Awa River Trail, cargo bike picnics, and coffee hangouts.
- We were able to attend and represent Bike Waikato at the CAN conference and catch up with other cycling advocates and take a tour around the Wellington cycling improvements.

Our future focus is looking at making cycling look more attractive and encouraging people to attend events. We can do this by promoting the organisation more to the public and promoting memberships to encourage community participation in events and improve our advocacy position.

Melissa asked if there were questions or clarifications from the report.

- Peter Bos acknowledged that his grandchildren had noticed Bike Waikato at recent events
- Lance McLaughlin discussed the media's role in the increase in cycling and that cycling is increasing outside of the work commute.

Lance McLaughlin moved that the Chairperson's report be accepted. The movement was seconded by **Simon Campbell**.

All members voted unanimously in favour of the Chairperson's report being accepted.

Treasurer's Report

The report was presented by Melissa Smith with the Treasurer, Kelli Pike, absent from the meeting. The Treasurer's report was circulated with the invitation emails to the 2024 AGM and taken as read.

Melissa provided a brief recap of the report:

- This is the fourth year of reporting for Bike Waikato as a registered Charity and Incorporated Society.
- There were modest incoming and outgoing transactions this year.
- The biggest expenses are the Bike Waikato website and CRM.
- Membership fees and valet service contract provided income.
- With regard to memberships, there are currently 30 members. There are an additional 260 people on the mailing list and 1800+ followers on social media platforms (Facebook/Instagram).
- The report recommends that there is a membership push in the 2024-25 year to increase paid membership numbers. Another recommendation is to reinvigorate the events schedule.

Through the report, Kelli advises that she is stepping down from the role of Treasurer.

Melissa asked if there are any questions regarding the report.

Phil queried the difference between the current members and the paid membership figures in the report. Simon, who helped provide the detail for this figure in the report, clarified that the current member numbers were based on the number of people who had renewed their membership within the last twelve months. Jackson moves for an amendment to the report to state that the 30 member figure relates to members as of 30th June 2024 and includes current paid members and some members whose membership has lapsed in the last 6 months (as of day of the meeting).

Melissa Smith moved that the Treasurer's report be accepted on the condition that an addendum will be included in the Treasurer's report. The movement was seconded by **Phil Evans**.

All members voted unanimously in favour of the Treasurer's report being accepted.

General Business

Constitution

The outgoing Bike Waikato committee has presented a new Constitution to be considered by members. A new Constitution is required to meet requirements under the new Incorporated Societies Act 2022.

The membership section of the Constitution inspired much discussion, as many present at the meeting desired increased membership numbers. The following critical issues were noted, with particular regard to family memberships: how can the organisation keep a record of all members for auditing and counting purposes (current family memberships are listed under only one person), and can the organisation record members of minority age?

Melissa noted that the discussion was moving in the direction of operational matters, which would be better solved in a different forum. Jackson reminded members that the Constitution can be amended at a Special General Meeting, if needed.

Jackson Fankhauser has moved that the constitution be accepted with the knowledge that the Constitution can be adjusted and accepted by the members. **Simon Campbell** seconded the motion.

The new Constitution has been accepted unanimously.

Membership Subscriptions (Member's Motion)

Phil Evans presented a member's motion to reduce the annual membership fee for new members by 50% during the month of Biketober (October 2024). The purpose of the motion is to encourage additional memberships by decreasing the price of joining Bike Waikato. By building a larger membership base, Bike Waikato may be able to offer membership benefits. Additional memberships can also increase income for Bike Waikato.

There is general support from the members for this motion.

Melissa explained that a barrier to changing membership pricing is the website infrastructure, which makes changing fees difficult.

Jackson suggests that the motion be amended to include Bike Month (February) in the discount period and that the discount period applies during each Biketober and Bike Month, and that the motion is subject to the cooperation of technology. Phil agrees.

Jackson Fankhauser moves that the addendum be added to the motion. **Melissa Smith** seconded the motion. The motion is carried by all those present.

Then, **Phil Evans** moved that the motion be accepted. **Nathan Turner** seconded. The motion is carried by all those present.

This motion is taken as setting the subscriptions for the financial year.

Re-election of Committee Members

Melissa thanked the existing Committee members for their efforts over the preceding year.

Stephen Hay, Kelli Pike, and Felix Hoornaert are stepping down from the committee.

Melissa called for re-nominations and new nominations.

- Melissa Smith: reappointment to role of Committee member, 1 year
- Jackson Fankhauser: reappointment to role of Committee member, 1 year
- Phil Evans: self nomination to role of Committee member, 1 year
- Chris Manson: self nomination to role of Committee member, 1 year

Melissa clarifies that the roles of Chairperson, Treasurer, and Secretary will be appointed at the first Committee meeting.

Felix Hoornaert moved to confirm members nominated, and **Nathan Turner** seconded. All members voted unanimously in favour of the new Committee members.

Melissa finished by acknowledging everybody for their attendance and support of Bike Waikato and congratulating the new Committee members.

The meeting formally closed at 3.45pm.